

Event Date(s):

**Alaska Alcoholic Beverage Control Board** 

Alcohol and Marijuana Control Office 550 W 7<sup>th</sup> Avenue, Suite 1600 Anchorage, AK 99501

amco.permits@alaska.gov https://www.commerce.alaska.gov/web/amco

Phone: 907.269.0350

# **Beverage Dispensary Caterer's Permit Application**

Eligible License Types: Beverage Dispensary License (BDL), and BDL Tourism License (BDLT)

**Permit Fee:** \$100 for the first two days and \$50 for every day after.

**Event Requirements:** A BDL or a BDLT may sell or dispense alcoholic beverages at a specific event such as conventions, picnics, sporting activities or events, concerts, street festivals, or similar affairs held off the holder's licensed premises. The caterer, or specified employee or agent of the caterer, shall be present on the catered premises while alcohol is being served.

**Permit Restrictions:** The permit may be issued only for designated premises for a specific occasion and for a limited period. All licensed premises requirements for a BDL apply to the permitted area.

Section 1 – Licensee and Contact Information

Enter information for the business seeking the permit. This should match the information that AMCO has on file for this license.

## **Doing Business As:** License #: **License Type: Contact Person: Entity Number: Entity Type: Contact Phone: Contact Email: Section 2 – Event Information** Enter information regarding the specific event for which you are seeking a permit. **Event Name: Event Description:** Include planned activities, expected attendance, and attendee information. Event advertisement may be submitted to supplement your answer. **Full Event Address\*:** If the event is outside the community in which your license is located, additional information may be required.

The caterer, or a specified employee or agent of the caterer, shall be always present on the catered premises alcoholic beverages are possessed, served, or consumed there under the permit.

**Event Time:** 

AM/PM to

AM/PM

F	Person Present:		Title:			
					Yes	No
1.	Is this event going to	take place on school grounds? (This includes the ground	ls of a uni	versity.)		
	If "Yes", you must at	tach authorization from the school for the service of al	cohol dui	ring the event at the		
	proposed location.					
	2. Are you in the process of applying for a liquor license for the event location?				=	L
3.	Is this event going to	take place on the <u>licensed premises</u> of an existing liquor	license?		$\perp$	
If "Y	Yes", please provide	the license number and the reason the existing license	is not bei	ng exercised for this event:		

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### **Section 3 – Detailed Premises Diagram**

- Attach a diagram, no larger than 8 1/2" x 11" of the layout (such as a detailed drawings of the entire event space) showing all:
- You must use a solid, contiguous red line to outline the outer perimeter of your premises with no breaks or separations.
- The red outline is required to follow a physical barrier (wall, fence and even across doorways)
- Each area should be clearly labeled in any color other than red where alcohol is: Specify alcohol storage, label the bar or where alcohol will be served/sold; manufactured, consumed.
- Your drawing MUST include. Dimensions in feet not square feet of all exterior walls and major interior walls (we do not accept
  diagrams drawn to scale. Include cross-streets, a north arrow, and any significant geographical features. Points of reference, such as a
  compass showing North. All entrances, exits, walls, bars, and fixtures.
- If your premises include multiple floors, please include a separate diagram of each floor. You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- Any permit applications that include outdoor space are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the permitted premises and to prevent the access of alcohol by a minor during the permitted event. A security plan may be requested for other proposed locations on a case-by-case basis.

#### **Section 4 – Servers**

Enter ALL information for ALL servers at the event. Additional copies of this page may be included. *Individuals who do not provide complete information may not be accepted as servers; the application may be returned for correction.* 

Name	Date of Birth	Driver's License #	Alcohol Server Card Expiration Date

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# **Section 5 – Declarations and Approvals**

Read each line below, and then initial in the	box to the right of each	ı statement:	Initials
I certify that I am the current licensee, and that a hours of the permit.	licensee, employee, or age	ent will be present at the event during all	
I certify that I will comply with the information propertaining to the possession and sale of alcoholic for suspension or revocation of my liquor license	beverages, and I understa	and that violation of any of these laws is grou	
I certify that I understand that providing a false st for rejection or denial of this application or revoc		- · · · · · · · · · · · · · · · · · · ·	
I hereby certify that I am the person herein name application, and I know the full content thereof. I other documents submitted are true and correct. response in this application, or any attachment, of denying or revoking a license/permit. I further unto falsify an application and commit the crime of	declare that all of the info I understand that any fals or documents to support t derstand that it is a Class A	ormation contained herein, and evidence or sification or misrepresentation of any item or this application, is sufficient grounds for	10
Signature of licensee	Date		
Printed name of licensee			
Law Enforcement Review, must be obtained before	ore the permit application	is submitted to AMCO as in AS 04.11.260C(3)	):
		Approved	Denied
Signature of local law enforcement	Badge number		
Printed name of local law enforcement	 Date		

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AMCO Review:			
Signature of AMCO reviewer	 Date	Approved	Denied
Printed name of AMCO reviewer	Title of AMCO reviewer		
AMCO Comments:			

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